SECTION C: EVALUATION CRITERIA AND WEIGHTINGS

1.0 Responsiveness of Tender		
	Criteria Elements	**Criteria Weighting Factors**
1.1	Proof of registration with Construction Industry Council (B3)	**Yes /No**
1.2	Technical and Financial proposal **(In separate sealed envelopes with correct number of eligible copies) (one original and one copy)**	**Yes /No**
1.3	Tender Receipt (E 1,000)	**Yes/No**
1.4	Tender Security (E 10 000)	**Yes/No**
1.5	Certified Copy Labour Compliance Certificate	**Yes/No**
1.6	Certified Copy ENPF Compliance Certificate	
1.7	Original Copy of Valid Tax Compliance Certificate	**Yes/No**
1.8	Certified Copy of Valid Trading License	**Yes/No**
1.9	Proof of Workman's Compensation	**Yes/No**
1.10	Police clearance report or affidavit for company directors	**Yes/No**
1.11	Form J & Form C, Certificate of Incorporation	**Yes/No**
2.0	**Resources and Capability**	
	Criteria Elements	**Criteria Weighting Factors**
2.1	Reputation of tenderer in relation to the scope of works	3
2.2	Program of works with timeframes, trades breakdown etc	5
2.3	Methodology and approach illustrating how the work will be executed.	5
2.4	Financial Stability	
	2.4.1 Audited Financial Statements (past 3 years)	6
	2.4.2 Bank Letter	1
	MAXIMUM SCORE	**20**

3.0	**Technical Capability**	
	Criteria Elements	**Criteria Weighting Factors**
3.1	A list of relevant/similar projects completed within the last 3 years, complete with date, description, Project cost.	
	- Type of projects (Similarity to subject project in terms of scope)	5
	- Value projects (Size of current & completed projects)	5
	- Plant and Equipment relevant to the works (Hired, Owned Proof)	5
	- Qualifications of key personnel (Quantity Surveyors, Site Agent, Foreman, Key Trades Man etc)	25
	Contracts Manager (x1) *– Certificate in Built Environment with minimum 10 years' experience*	
	Quantity Surveyor (x1) *– National Diploma Quantity Surveying with minimum 5 years' experience*	
	Site Agent (x1)*– Certificate in Built Environment with minimum 5 years' experience*	
	Foreman (x1) *– Certificate Course in Built Environment with minimum 10 years' experience*	
	Trades Man - Carpentry, Masonry, Electricians etc *– Grade tests certificates*	
	MAXIMUM SCORE	**40**
4.0	**Risk Assessment**	
	Criteria Elements	**Criteria Weighting Factors**
4.1	All risk factors which may be prejudicial to Lavumisa Town Board and performance of the contract, including but not limited to availability of resources (human, financial or suitable equipment for the tender) or extent of the Tenderer's commitment in other projects	5
4.3	Circumstances which may expose Lavumisa Town Board and hinder due performance under the contract, e.g., criminal records in connection with corruption, fraud, theft or forgery by the contractor's directors and management etc	2
	MAXIMUM SCORE	**7**

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5.0	**Swazi Business Promotion**	
	Criteria Elements	**Criteria Weighting Factors**
5.1	Degree to which ownership of business vests with Swazi citizen and managed by Swazi citizens. (e.g., IDs for Directors & Key staff)	3
	MAXIMUM SCORE	**3**
	TOTAL SCORE FOR TECHNICAL PROPOSAL	**70**

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STANDARD FORMS

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FORM TECH-1: DECLARATION OF ELIGIBILITY

[*The Service Provider must provide a signed declaration on its company letterhead in the following format. If the Proposal is being presented by a joint venture or consortium all members must each sign their own declaration.]*

[>>>Name of Service provider, Address, and Date>>>]

To: The Town Clerk,
Lavumisa Town Board,
P.O. Box 4194, Mbabane

Dear Sirs,

Re Tender Reference: **Proposed Development of Lavumisa Bus Rank and Market Phases 2A & 2B: Tender No. 8 of 2023 /4/5.**

We hereby declare that: -

(a) We, including any joint venture partners or consortium partners, are a legal entity and have the legal capacity to enter into the contract;

(b) We are not insolvent, in receivership, bankrupt or being wound up, our affairs are not being administered by a court or a judicial officer, our business activities have not been suspended, and we are not the subject of legal proceedings for any of the foregoing;

(c) We have fulfilled our obligations to pay taxes and social security contributions;

(d) We have not, and our directors or officers have not, been convicted of any criminal offence related to our/their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a contract within a period of five years preceding the commencement of the procurement proceedings;

(e) We do not have a conflict of interest in relation to the procurement requirement;

(f) I/We have not been convicted of any criminal offence relating to professional conduct or the making of false statements or misrepresentations as to its qualifications to enter into a procurement contract within a period of five years preceding the commencement of procurement proceedings;

(g) I/We are not subject to suspension in accordance with Section 55, and none of our directors or officers face endorsement or have already been endorsed on the Register for Tender Defaulters in accordance with the Prevention of Corruption Act, 2006.

Signed …….

Authorized Representative

Date …….

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ANNEXURE A

PROJECTS IN PROGRESS

Give information about all projects in progress

Name of Project	Value (E)	Consultant	Percentage Complete

NAME OF CONTRACTOR.....…….....…….

ADDRESS.....…….…….

PHONE.....FAX.....CELL…….....

SIGNATURE.....DATE.....…….....

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ANNEXURE B

RELEVANT PROJECTS COMPLETED

Give information about relevant projects completed in the past three years

Name of Project	Value (E)	Consultant	Percentage Complete

NAME OF CONTRACTOR.....…….....

ADDRESS.....…….....

PHONE.....FAX.....CELL.....……....

SIGNATURE.....DATE……..

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ANNEXURE C

CONFIRMATION OF SITE VISIT

PROJECT: **PROPOSED DEVELOPMENT OF LAVUMISA BUS RANK AND MARKET PHASES 2A & 2B**

This is to confirm that the under mentioned contractor attended the site visit for the above-mentioned
project.

NAME OF PRINCIPAL AGENT: **EXPRESSIONS ARCHITECTS**

SIGNATURE.....…

DATE.....

NAME OF CONTRACTOR: .....….....

ADDRESS.....

PHONE..... CELL.....

SIGNATURE.....

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E FORM OF TENDER

E 1.0 Tenderer's details

Name			
Legal entity of above		Contact person	
Business registration number		Telephone number	
VAT/GST number		Mobile number	
Country	Eswatini	E-mail	
Postal address			
		Postal code	
Physical address			
		Postal code	

E 2.0 Acceptance of tender conditions

By submission of this tender to the **employer** the tenderer offers and agrees to execute and complete the **works** and to remedy any **defects** in conformity with the specification for the tender amount stated

The tender shall remain in full legal force for forty-five (45) **calendar days** from the closing date of the tender. The tenderer accepts liability for loss or damages that may be suffered by the **employer** should the tender validity period not be honoured

The lowest or any tender will not necessarily be accepted by the **employer** nor will reasons be given for such a decision

Note: Electronic signatures will lock all fields within the document for further editing other than the related signature fields. To use this feature, download the document using the 'Download' Action item and then click the 'Sign' button

E 3.0 Tender amount compilation

			Amount
Tenderer's work excluding **tax**			
Tax	15.00	%	
Total tender amount including **tax**			
Total tender amount including **tax**, in words			

Signature	Tenderer who by signature hereto warrants authority		Place		
Name		Capacity		Date	

Signature	Witness	Place		
Name			Date	

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GENERAL CONDITIONS OF CONTRACT

The Joint Building Contracts Committee

(JBCC)

PRINCIPAL BUILDING AGREEMENT

Edition 6.2 - May 2018

The Tenderer is deemed to have read, fully understood and accepted the General Conditions of Contract.

The General Conditions of Contract are not issued with this document but are obtainable from: -

Physical Address:

Building L, Central Park Offices,
400 16th Rd, Randjespark
Midrand, 1685,
South Africa

Mail & Internet:
E-mail: reception@jbcc.co.za
https://jbcc.co.za/

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