

3G. Time Schedule for Professional Personnel

			Months (in the Form of a Bar Chart)												
Name	Position	Reports Due/Activities	1	2	3	4	5	6	7	8	9	10	11	12	Number of Months
															Subtotal (1)
															Subtotal (2)
															Subtotal (3)
															Subtotal (4)

Full-time: _____
 Reports Due: _____
 Activities Duration: _____

Part-time: _____

Signature: _____
 (Authorized representative)

Full Name: _____

Title: _____

Address: _____

3H. Activity (Work) Schedule

A. Workplan

	<i>[1st, 2nd, etc. are months from the start of assignment.]</i>												
	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	
Activity (Work)													

B. Completion and Submission of Reports

Reports	Date
1. Inception Report	
2. Interim Progress Report (a) First Status Report (b) Second Status Report	
3. Draft Report	
4. Final Report	

SECTION 4. FINANCIAL PROPOSAL - STANDARD FORMS

- 4A. Financial Proposal submission form.
- 4B. Summary of costs.
- 4C. Breakdown of price per activity.
- 4D. Breakdown of remuneration per activity.
- 4E. Reimbursables per activity.
- 4F. Miscellaneous expenses.

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4A. Financial Proposal Submission Form

[Location, Date]

To: [Name and address of Client]

Ladies/Gentlemen:

We, the undersigned, offer to provide the consulting services for [Title of consulting services] in accordance with your Request for Proposal dated [Date] and our Proposal (Technical and Financial Proposals). Our attached Financial Proposal is for the sum of [Amount in words and figures]. This amount is exclusive of the local taxes, which we have estimated at [Amount(s) in words and figures].

Our Financial Proposal shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the Proposal, i.e., [Date].

Commissions and gratuities, if any, paid or to be paid by us to agents relating to this Proposal and Contract execution, if we are awarded the Contract, are listed below:

Name and Address of Agents	Amount and Currency	Purpose of Commission or Gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

We understand you are not bound to accept any Proposal you receive.

We remain,

Yours sincerely,
Authorized Signature:
Name and Title of Signatory:
Name of Firm:

Address:

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4B. Summary of Costs

Costs	Currency(ies)	Amount(s)
Subtotal		
Taxes		
Total Amount of Financial Proposal		<hr/>

4D. Breakdown of Remuneration per Activity

Activity No. _____		Name: _____		
Names	Position	Input	Remuneration Rate	Amount
Supporting staff				
Experts				
Lead Consultant				
Grand Total				_____

4E. Reimbursables per Activity

Activity No: _____

Name: _____

No.	Description	Unit	Quantity	Unit Price In	Total Amount In
1.					
2.					
3.					
4.					
5.	Grand Total				_____

4F. Miscellaneous Expenses

Activity No. _____

Activity Name: _____

No.	Description	Unit	Quantity	Unit Price	Total Amount
1.	Grand Total				
2.					
3.					
4.					

Section 6.2: Selected Section of Particular Conditions of Contract

References from Clauses in the General Conditions:

1. Definitions

(i) The Project is:

17. Duration of Liability

Within 30 calendar days from any occurrence

22. Commencement:

Completion:

31. (ii) Time for Payment:

Local Currency days: 30 calendar days

Foreign Currency days: 30 calendar days

Agreed Compensation for overdue payment percent: Shall be agreed upon during negotiations.

32. Currency of Agreement

Currencies of payments: Swati Lilangeni

Currency of Agreement: Swati Lilangeni

36. Language(s) of the Agreement

Ruling language: English

Law to which Agreement is subject: Law of the Kingdom of Eswatini

37. Principal place of business: Ezulwini RENAC Head Office

41. Notices

Client:

Consultants: _____

Attention: _____

Cable address: _____

Email: _____

44. Rules for Arbitration

Cancel Clause 44; Parties shall settle disputes by Mediation (Clause 43)